



Scheduled Date for Mediation \_\_\_\_\_

Re: \_\_\_\_\_

## ATTORNEY'S INFORMATION SHEET AND REQUEST FOR MEDIATION

1. Names, addresses, and telephone numbers of parties Plaintiff (identify authorized representatives, if known) and attorneys of record.

Plaintiff: \_\_\_\_\_

Represented by: \_\_\_\_\_

TBA No.: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Firm Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

2. Names, addresses, and telephone numbers of parties Defendant (identify authorized representatives, if known) and attorneys of record.

Plaintiff: \_\_\_\_\_

Represented by: \_\_\_\_\_

TBA No.: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Firm Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

3. Names, addresses, and telephone numbers of other parties (please specify "intervenor, etc.") (identify authorized representatives, if known) and attorneys of record.

Intervenor: \_\_\_\_\_

Represented by: \_\_\_\_\_

TBA No.: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Firm Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

4. Plaintiff's claims and the Defendant's defenses and counterclaims, including relief sought by parties.

5. Primary disputed issues of law or fact in this case, from your perspective and why you should win?

6. What is the status of discovery? (1) little or none; (2) some discovery done but substantially incomplete: (3) substantially complete.

7A. Do you have sufficient information to form a realistic settlement position? If not, what else is needed?

7B. History of settlement demands/offers.

8. How many persons will be attending the mediation for your party?

\_\_\_\_\_

On behalf of the

\_\_\_\_\_

I request that Hal Hargis agree to act as mediator, and as attorney of record and on behalf of my client, agree to be bound by the "Rules for Mediation" provided by the mediator to me, and printed on the attached.

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_